**Fairbanks North Star Borough**

**Application for**

***Van Tran-Parks & Recreation Paratransit Service***

*Van Tran-Parks & Recreation* *Paratransit Service* meets the requirements of the Americans with Disabilities Act (ADA) and is provided to those people whose physical, cognitive or sensory disabilities prevent them from getting to and from and/or boarding the MACS Transit System, the fixed route bus system. Disability alone does not qualify an individual for ADA paratransit service. Eligibility is based on the applicant’s functional capabilities.

In order to apply for eligibility for *Van Tran**-Parks & Recreation Paratransit Service* you must do the following:

1. **Complete** and **Sign** the ***Van Tran-Parks & Recreation Paratransit Service*** application, ***answering all the questions*** or the application will be considered incomplete and returned to you.
2. Obtain a *FNSB Parks & Recreation Participant* form from Parks & Recreation Department to be completed, signed and turned into Parks & Recreation Department; to be approved, which a copy will be emailed/or faxed by Program Facilitator from Parks & Recreation Department to: Van Tran

**Your eligibility will be determined after Van Tran receives:**

1.*Van Tran-Parks and Recreation Paratransit Service* application

 2. *FNSB Parks and Recreation* *Participant* application

A Certificate of Eligibility will be mailed to the mailing address listed on the Van Tran-Parks & Recreation Paratransit Service application, along with a Riders Handbook and a copy of the Fairbanks North Star Borough Transportation Paratransit Cancellation Policy.

People who need assistance to complete the application may call the Van Tran customer service office at 459-1010, option 2.

***Please*** do not return the instruction ***pages with your application.***

**Van Tran-Parks & Recreation Paratransit Eligibility Determination**

Those people who are determined eligible for Van Tran-Parks Paratransit Service will be given one of the following, based upon their functional capabilities.

Conditional Eligibility

Van Tran service will be provided for certain trips for which it is determined that the person’s disability prevents him or her from using MACS Transit independently.

**Appeal Process**

Applicants who are determined not eligible, or who do not agree with the conditions established for their use of Van Tran may request a review of their eligibility by submitting an appeal in writing to the Fairbanks North Star Borough Transportation Director. Information regarding the appeal process is provided when an applicant receives notification of eligibility.

**Where to send the application, or to ask questions:**

Return the application by mail or fax.

Phone: (907) 459-1010 option 2

Fax: 907-459-7408

Email: vantran@fnsb.gov

Mail: Fairbanks North Star Borough

 Attn: Van Tran

 501 Cushman St Transit Center

 Fairbanks, Alaska 99701

**VAN TRAN/Parks and Recreation APPLICATION**

All questions must be answered before your application will be considered.

Incomplete applications will be returned and will delay the process.

Part One - Contact Information

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Initial\_\_\_\_\_\_

Residence Address:

Street\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apt#\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address:

Street\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Apt#\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sex: [ ]  Male [ ]  Female

Emergency Contact

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part Two - ADA Applicant Information

1. Are you a: [ ]  Current Van Tran Rider [ ]  New Applicant [ ] Visitor

2. What type of impairment or limitation prevents you from using MACS Transit buses?

 [ ]  None [ ]  Mental Illness [ ]  Physical Disability

 [ ]  Brain Injury [ ]  Developmental Disability

 [ ]  Visual [ ]  Legally Blind [ ]  Totally Blind

 [ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Medical / Clinical Diagnosis (s)

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Briefly explain how the impairment(s) or limitation(s) prevent you from using MACS Transit buses.

3. Is your disability or health condition:

 [ ]  Permanent

 [ ]  Weather related?

 [ ]  Temporary, expected to last until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  Varies, please explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Can you stand outside without support for 15 – 30 minutes? [ ]  Yes [ ]  No

5. Can you sit outside for 15 – 30 minutes? [ ]  Yes [ ]  No

6. Please indicate the primary mobility aids you use when traveling in the community:

[ ]  Support cane [ ]  Leg Braces [ ]  Picture Board

[ ]  Long White Cane [ ]  Crutches [ ]  Alphabet Board

[ ]  Low Vision Aid [ ]  Walker [ ]  Powered Wheelchair

[ ]  Hearing Aid [ ]  Powered Scooter [ ]  Manual Wheelchair

[ ]  Other [ ]  Prosthesis [ ]  Oxygen Tank

[ ]  None

7. Do you use a service animal? [ ]  Yes [ ]  No

 If yes, what type animal? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 What function does the service animal provide regarding your transportation?

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Is the animal certified? [ ]  Yes [ ]  No

8. Is your wheelchair or scooter device greater than 30 inches wide and 48 inches long?

 [ ]  Yes [ ]  No [ ]  N/A

9. Does your wheelchair or scooter device exceed 600 pounds when occupied by applicant? [ ]  Yes [ ]  No [ ]  N/A

10. Do you require a Personal Care Attendant (PCA) to help you travel? A PCA is a person provided by you to help with your daily needs. [ ]  Yes [ ]  No

Part 4 – Applicant Signature

I understand that the purpose of this application form is to determine if there are times when I cannot use MACS Transit bus service and will require Van Tran service. I understand that the medical information on this application will be kept confidential and shared only with the professionals involved in evaluating my eligibility. I certify that to the best of my knowledge, the information on this application is true and correct. I understand that providing false or misleading information could result in my eligibility status being terminated. I give permission for Van Tran to contact the professional who has filled-out this application or given supplemental verification of my condition.

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person completing this form if other than Applicant (check one):

[ ]  I certify the information in this application is true and correct based upon the information given to me by the applicant.

[ ]  I certify that the information provided in this application is true and correct based upon my own knowledge of the applicant’s health condition or disability and that I have legal authority to complete this application.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_